

**Research Assistant I (Ref:2301286)**  
**Research and Development Office (Knowledge Transfer Sub-Office)**

**Project Title: Project WeCan – Quality Education Development Holistic Support Programme (QEDHSP)**

**[Appointment Period: 18 months]**

The appointee will support the implementation of various research of the aforementioned QEDHSP programme under the Educational Innovation Leadership Project (EdILP) of Research and Development Office (RDO). He/she will be responsible for the implementation of the project research, collecting quantitative and qualitative data for surveys and evaluations, reviewing reports and best practices, assisting in the final report writing, supporting administrative work, and performing any other duties as assigned by the Director of EdILP and his/her delegates. The appointment will be for a period of around 18 months.

Applicants should have a Bachelor's degree, preferably with a Post-graduate degree, in Education or a related discipline and with relevant post-qualification full-time working experience in the areas of research studies. They should have proficiency in both written and spoken English and Chinese (including Cantonese); skilful in the use of MS-Office 365 and research software. In addition, they should possess good communication skills, be self-motivated, and be able to work independently and in a team.

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Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV. **Review of applications will start from 4 December 2023, and will continue until the post is filled.** Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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