

Founded in 1994 and awarded the University title in 2016, The Education University of Hong Kong (EdUHK) is a publicly funded university, dedicated to the advancement of teacher education and related disciplines through a diverse offering of academic, professional and research programmes. Approaching its 30th anniversary, the University aspires to become a leading university in the Asia Pacific region and beyond, with a focus on educational and multidisciplinary research, development and innovation. We are committed to nurturing outstanding and caring educators and professionals as well as enhancing the impact of scholarship.

The University has an academic/teaching staff strength of about 450 and total student headcount of about 11,000. It has a Graduate School and three Faculties, namely, Faculty of Education and Human Development, Faculty of Humanities, and Faculty of Liberal Arts and Social Sciences, comprising 15 academic departments, as well as a number of University-level research centres and Faculty-level research and professional development centres and academies. For more information about the University, please visit <http://www.eduhk.hk>.

We are looking for suitable candidate(s) to fill the following position(s). If you are excited by the prospect of contributing your expertise to the development of a leading university at the heart of Asia Pacific region and beyond, we would like to hear from you.

Educational Development Manager/Assistant Educational Development Manager (Ref: 2301120) Centre for Learning, Teaching and Technology

The appointee will be expected to play a key role and provide professional advice to assist the Centre Director in formulating and implementing the digital competency plan of the University, including but not limited to planning, reviewing, and refining courses/workshops in the areas of e-Learning and digital competency, Artificial Intelligence (AI), extended reality (XR), coding, designing STEAM activities, robotics education, 3D printing, app development, massive open online course (MOOC), and related topics. The appointee will be responsible for driving and coordinating effective use of latest digital competency and related initiatives in education aiming to strive for excellence in Learning and Teaching of the University, providing consultation, supporting and promoting the pedagogical and effective use of educational technologies. He/she will also be responsible for collaborating with academic departments, faculties and support units of the University to enhance the quality of learning and teaching in education, and is expected to serve or join various Boards/committees as required. The appointee will be the team leader who is expected to draft and implement strategies, draft project proposals, provide professional advice, plan and conduct workshops, and implement digital competency development initiatives directed for staff and students to enhance the quality of learning and teaching. The appointee will supervise the work of staff of the Centre and perform any other duties as assigned by Centre Director and Associate Directors. The appointment will be for a period of three years.

Applicants should have a Bachelor's degree, with substantial working experience in sizable organisations at managerial/ supervisory levels, preferably in tertiary institutions; strong leadership and supervisory experience; excellent interpersonal and communication skills. They should be well-versed in the latest digital technologies, and have profound understanding of digital competence in higher education, preferably with knowledge and/or experience of coding, 3D printing, design STEM activities, Artificial Intelligence (AI), robotics education, virtual reality (VR). Applicants should be highly proficient in both written and spoken English and Chinese, diplomatic, knowledgeable about the best practices of world class teaching and able to identify the current key strategic issues in learning and teaching in higher education. Master's Degree or Doctoral Degree holder in the areas related to higher education would be an advantage. Applicants with less experience will be considered for the position of Assistant Educational Development Manager.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include the University's Voluntary Contributions to MPF Scheme or a contract-end lump sum payment (totaling up to 10% and 15% of the basic salary for Assistant Educational Development Manager and Educational Development Manager, respectively), leave, medical and dental benefits, and, where applicable, housing benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **4 October 2023**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

EdUHK is an Equal Opportunities Employer.