

**Project Officer (Ref: 2300291)**

**Department of Science and Environmental Studies**

The appointee will help with the management and execution of a Gifted Education Fund project for primary school students in Hong Kong, which aims to engaging gifted students with active, quality and challenging learning opportunities to develop their STEAM career interests. He/she will assist the Project Leaders and team members who participate in the project to (1) provide administrative support of the project; (2) review relevant teaching and learning materials; (3) explore and design new teaching and learning activities with associated materials; and (4) support the training for participants and the implementation of the project. The initial appointment will be for a period of 12 months, with the possibility of renewal subject to mutual agreement.

Applicants should have a Bachelor's Degree, preferably a Master's Degree in Education, Science, Geography, Environmental Science or related disciplines, with several years of post-qualification working experience and good command in both written and spoken English and Chinese. Knowledge, skills, and experiences in field studies, as well as learning and teaching resources packages development, are essential. He/she should also be a good team player, attentive to details, highly self-motivated, and able to work under pressure. Immediate availability is preferred.

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Salary will be commensurate with qualifications and experience.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **23 March 2023**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

Further information about the University is available at <http://www.eduhk.hk>.

**EdUHK is an Equal Opportunities Employer.**