

Research Assistant I (Part-time) (Ref: RAI(PT)/FEHD/0422)
Faculty of Education and Human Development

Project Title: Leadership, Policy and Practice in Higher Education
[Appointment Period: 15 months]

The Faculty of Education and Human Development is inviting an application for the position of Part-time Research Assistant I for the project “Leadership, Policy and Practice in Higher Education”.

The appointee is expected to assist in conducting literature review, preparing research materials, data collection, data management and analysis, report writing, coordination and administrative work of research projects, and other duties as assigned. The appointment is expected to commence as soon as possible for a period up to 30 June 2023.

Applicants should have a Bachelor’s degree from a recognized university and good command of both English and Chinese. Experience in conducting research-related work or as a research assistant are preferred. He/she should be organized, self-motivated, independent, and committed to advance knowledge through research.

For further enquiries about the post, please contact Ms Hester Lui at hkwlui@eduhk.hk.

Salary will be commensurate with qualifications and experience.

Application Forms are obtainable from (a) <http://www.eduhk.hk/hro/applyfor.htm>; or (b) the Human Resources Office, 3/F, Cho Kwai Chee Foundation Building, The Education University of Hong Kong, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong. The completed Application Form, together with full CV, should be sent to the Human Resources Office by email to hro1@eduhk.hk or by post to the above address. **Review of applications will start from 15 April 2022, and will continue until the post is filled.** Please quote the reference number of the position in the application and mark “Strictly Confidential –Job Application” on the envelope. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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