

**Senior Research Assistant / Research Assistant I (Ref: 2100482)  
Office of the Vice President (Academic) and Provost**

The appointee will assist the project manager in implementing development and research projects related to Chinese culture and values. The project will involve coordinating seminars and workshops, drafting reports, and conducting research activities and analysis. He/She will also be responsible for the general administrative duties and performing any other duties assigned by the Project Manager of the Centre or his/her delegate(s). The initial appointment will be up to a period of 12 months, with the possibility of renewal subject to mutual agreement, funding, and performance.

For the post of Senior Research Assistant, applicants should have a Master's Degree in Chinese Language and Literature, Education, English Language, psychology or related disciplines with at least one year of post Master's Degree full-time working experience in the tertiary education sector, or a Doctorate. For the post of Research Assistant I, applicants should have a Bachelor's Degree in the above-mentioned disciplines. Those with experience in project management will be preferred. Applicants should have a good command of written Chinese and English, a good command of Cantonese and Putonghua, as well as be conversant in English; have good interpersonal skills and organisational skills, as well as the ability to work independently and collaboratively; and be able to work under pressure. Immediate availability is preferred.

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Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **4 October 2021**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

Further information about the University is available at <http://www.eduhk.hk>.

**EdUHK is an Equal Opportunities Employer.**