

Senior Research Assistant (Ref: SRA/CCA/0921)
Department of Cultural and Creative Arts

The appointee will provide support to a project on the curriculum development for students with intellectual disabilities in the subject of visual arts. He/she will be responsible for project administration; curriculum material development; providing secretarial support to meetings; drafting reports and papers; conducting literature review; liaising with project members and project partners; and performing other related administrative and research duties as assigned by the project leader. The appointment will be for a period of 12 months commencing in October 2021.

Applicants should have a Master's Degree in visual arts, art education or related disciplines plus one-year relevant post-qualification full-time working experience, or a Doctoral Degree, or an equivalent qualification. They should have good multi-tasking, interpersonal and communication skills. Applicants should also be highly proficient in both written and spoken English and Chinese. Knowledge in computer applications is essential. Knowledge in supporting students with special needs will be advantageous. Applicants should be self-motivated and able to work independently and as a member of a team. Immediate availability is preferred.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

Application Forms are obtainable from (a) <http://www.eduhk.hk/hro/applyfor.htm>; or (b) the Human Resources Office, 3/F, Cho Kwai Chee Foundation Building, The Education University of Hong Kong, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong. The completed Application Form, together with full CV, should be sent to the Human Resources Office by email to hro1@eduhk.hk or by post to the above address on or before **24 September 2021**. Applications which are not made in prescribed form, or incomplete, or late, or not signed, or without the required supporting documents may not be considered. Please quote the reference number of the position in the application and mark "Strictly Confidential – Job Application" on the envelope. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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