

Research Assistant I (Ref: RAI/MIT/0721)
Department of Mathematics and Information Technology

The appointment will provide support to the Principal Investigator on project arrangement. Duties include preparing test materials, interviewing teachers, documentation, liaising with internal and external stakeholders, conducting data collection and analysis and providing administrative support to scholarly activities. He/she is also required to perform any other duties as assigned. The appointment will be for a period of 12 months.

Applicants should have a Bachelor's degree, preferably in Early Childhood Education (ECE) or STEM related disciplines, or other related discipline with relevant post-qualification full-time working experience in ECE. Good command of written and spoken English and Chinese (must be able to speak Cantonese) is essential. Applicants should also possess effective communication, organizational and analytical skills, be attentive to details and able to work independently. Immediate is available preferred.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

Application Forms are obtainable from (a) <http://www.eduhk.hk/hro/applyfor.htm>; or (b) the Human Resources Office, 3/F, Cho Kwai Chee Foundation Building, The Education University of Hong Kong, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong. The completed Application Form, together with full CV, should be sent to the Human Resources Office by email to hro1@eduhk.hk or by post to the above address on or before **30 July 2021**. Applications which are not made in prescribed form, or incomplete, or late, or not signed, or without the required supporting documents may not be considered. Please quote the reference number of the position in the application and mark "Strictly Confidential – Job Application" on the envelope. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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