

Research Assistant II (Ref: RAI/EPL/0721)
Department of Education Policy and Leadership

The appointee will provide support to the GRF project entitled “Effective teaching and their effects on early childhood development: A comparative, longitudinal, mixed-method study of Hong Kong and Finnish kindergartens” (EffECT)”. His/her duties include, but are not limited to, working with project team members to do research data collection and assessment in the participated local kindergartens; coordinating different parties for various project activities; providing secretarial and research support to the project; and performing any other duties as assigned. The appointment will be for a period of 6 months, with the possibility of renewal subject to mutual agreement.

Applicants should have at least Level 2 or equivalent or above in five subjects including Chinese Language, English Language, and Mathematics in HKDSE; or Grade E (Level 2) or above in five subjects including Chinese, English (Syllabus B), and Mathematics in HKCEE or equivalent. He/she should have a good command of both spoken and written English and Chinese. He/she should be a native or near-native speaker of Cantonese, and have strong communication, interpersonal and organisational skills. Preference will be given to those who are familiar with early childhood education.

Salary will be commensurate with qualifications and experience. Fringe benefits include leave and outpatient medical benefits.

Application Forms are obtainable from (a) <http://www.eduhk.hk/hro/applyfor.htm>; or (b) the Human Resources Office, 3/F, Cho Kwai Chee Foundation Building, The Education University of Hong Kong, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong. The completed Application Form, together with full CV, should be sent to the Human Resources Office by email to hro1@eduhk.hk or by post to the above address. **Review of applications will start from 4 August 2021, and will continue until the post is filled.** Applications which are not made in prescribed form, or incomplete, or late, or not signed, or without the required supporting documents may not be considered. Please quote the reference number of the position in the application and mark “Strictly Confidential – Job Application” on the envelope. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent’s work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

Further information about the University is available at <http://www.eduhk.hk>.

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