

Research Assistant I (Ref: RAI/CHL/0321)
Department of Chinese Language Studies

The appointee will be responsible for providing research and administrative support to the project team. He/she will assist conducting literature review, data collection and analysis, writing reports, providing administrative support, and performing any other duties as assigned. The appointment will be for a period of 12 months.

Applicants should have a Bachelor's Degree or above in Linguistics, Educational Psychology, Language Education, Translation, or a related discipline, preferably with relevant knowledge/experience on teaching and assessment of secondary students' English language skills. Experience in both qualitative and quantitative research methodologies/data analysis is also essential. He/she should have good coordinating capabilities; literacy in computer applications; and proficiency in both English and Chinese (Cantonese and Putonghua). He/she should have the ability to work independently and be attentive to details.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

Application Forms are obtainable from (a) <http://www.eduhk.hk/hro/applyfor.htm>; or (b) the Human Resources Office, 3/F, Cho Kwai Chee Foundation Building, The Education University of Hong Kong, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong. The completed Application Form, together with full CV, should be sent to the Human Resources Office by email to hro1@eduhk.hk or by post to the above address on or before **14 April 2021**. Applications which are not made in prescribed form, or incomplete, or late, or not signed, or without the required supporting documents may not be considered. Please quote the reference number of the position in the application and mark "Strictly Confidential – Job Application" on the envelope. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

Further information about the University is available at <http://www.eduhk.hk>.

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