

Research Assistant I (Ref: RAI/AHKS/0121)
The Academy of Hong Kong Studies

The Academy of Hong Kong Studies (AHKS), established in July 2015, is the first academy dedicated to fostering Hong Kong Studies within local tertiary institutions. It is an interdisciplinary academy at The Education University of Hong Kong.

The appointee will be mainly assigned to implement various projects together with other duties as assigned by supervisors. He/she will assist in different tasks including collecting data, interviewing participants, data input, transcribing and coding, and managing administrative work. The appointee will be occasionally required to perform duties in non-regular hours. The appointment will be for a period of 12 months.

Applicants should have a Bachelor's Degree or above in social science disciplines. Good command in both spoken and written English and Chinese (Cantonese and Mandarin) and with good communicative skills are essential. Experiences in conducting surveys from schools and organizations is an advantage.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

Application Forms are obtainable from (a) <http://www.eduhk.hk/hro/applyfor.htm>; or (b) the Human Resources Office, 3/F, Cho Kwai Chee Foundation Building, The Education University of Hong Kong, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong. The completed Application Form, together with full CV, should be sent to the Human Resources Office by email to hro1@eduhk.hk or by post to the above address on or before **5 February 2021**. Please quote the reference number of the position in the application and mark "Strictly Confidential – Job Application" on the envelope. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsoff/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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