

**Research Assistant I (Ref: RAI/CCA/1120a)**  
**Department of Cultural and Creative Arts**

The appointee will be responsible for providing support to a Community of Practice project on creative thinking skills. He/she will be responsible for project administration; teaching material development; analysis of quantitative and qualitative data; providing secretarial support to meetings, drafting reports and performing other related administrative and research duties as assigned by the project co-ordinators. The appointment will be for a period of 12 months with the possibility of renewal subject to mutual agreement.

Applicants should have a Bachelor's Degree and preferably with relevant post-qualification full-time working experience. They should also have good interpersonal skills, communication skills and high proficiency in both written and spoken English and Chinese. They should be self-motivated and able to work independently. Applicants with a higher degree or relevant work experience in the field of education and research are preferred. Good organizational skills, analytical skills and good computer skills will be advantageous.

---

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

Application Forms are obtainable from (a) <http://www.eduhk.hk/hro/applyfor.htm>; or (b) the Human Resources Office, 3/F, Cho Kwai Chee Foundation Building, The Education University of Hong Kong, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong. The completed Application Form, together with full CV, should be sent to the Human Resources Office by email to [hro1@eduhk.hk](mailto:hro1@eduhk.hk) or by post to the above address on or before **10 December 2020**. Please quote the reference number of the position in the application and mark "Strictly Confidential – Job Application" on the envelope. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent may engage in work relating to students in schools, prospective employee(s) may be requested to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

Further information about the University is available at <http://www.eduhk.hk>.

**EdUHK is an Equal Opportunities Employer.**