

## RECOMMENDATION FORM FOR PROFESSIONAL DEVELOPMENT PROGRAMME

All Professional Development Programme (PDP) applicants are required to complete this recommendation form and return to Admissions, Registrations and Academic Planning Section, The Registry via the online application system. (Please log in your application account and upload the form with document type “**Recommendation Form**”).

### **Part A : To be completed by the Applicant**

Applicant Name: \_\_\_\_\_(English)\_\_\_\_\_ (Chinese)

Programme Applied: \_\_\_\_\_

### **Part B: To be completed by the Applicant’s Current Employer**

In accordance with the Personal Data (Privacy) Ordinance, the information provided here will be released to the applicant on his/her request in case the form is not directly submitted by the applicant him/herself.

1. I certify that Mr/Ms\* \_\_\_\_\_ is a \_\_\_\_\_(post title) in my school/organization\*.
2. Do you recommend<sup>#</sup> the applicant to study the programme(s) for which he/she applies?  Yes  No

Please state the reasons below (optional):

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Signature of Principal/  
Centre Supervisor/Employer\* :

\_\_\_\_\_

Name of Principal/  
Centre Supervisor/Employer\* :

\_\_\_\_\_

(Please use BLOCK LETTERS in English)

School Seal

Name of School/Organization :

\_\_\_\_\_

(Please use BLOCK LETTERS in English)

Date :

\_\_\_\_\_

\* Please delete as appropriate

<sup>#</sup> If you recommend the above-named applicant to study the programme, the University will assume that you are going to make arrangements to support the field experience activities and school-based work required by the programme.