Research Assistant (Ref: RA/ARC/1109)
Assessment Research Centre

The appointee will assist the project leader in research projects. His/Her duties include collecting, processing, analyzing research data, and performing other research related administrative duties as assigned. Appointment will be made initially for six months, with a possibility of renewal subject to mutual agreement.

Applicants should possess a recognized degree in Science; strong computer skills (including Marcos, SPSS, Word, Excel and Chinese word processing) and good command of English and Chinese; an ability to work independently; good planning, organizational and interpersonal skills. Immediate availability is preferred.

Salary will be commensurate with the qualifications and experience of the appointee with leave and outpatient medical benefits provided as appropriate.

Application forms can be obtained from (a) http://www.ied.edu.hk/hro/applyfor.htm; (b) the Human Resources Office, 3/F, Administration Building, The Hong Kong Institute of Education, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong; or (c) Town Centre, Level 2, The Long Beach, 8 Hoi Fai Road, Tai Kok Tsui, Kowloon, Hong Kong. The completed application form, together with full curriculum vitae, should be sent to the Human Resources Office by email to hro@ied.edu.hk or by fax to (852) 2948 6005 or by post on or before 14 November 2009. Please quote the reference number of the position in the application and mark “Strictly Confidential – Job Application” on the envelope.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted.

Further information about the Institute is available at http://www.ied.edu.hk

The HKIEd is an Equal Opportunities Employer