Senior Research Assistant / Research Assistant (Ref: SRA_RA/PS/0310)  
Department of Psychological Studies

The appointee will be responsible for providing administrative and research support to an interdisciplinary team of academics engaged in developing, promoting and researching outcome-based learning; conducting literature search; organizing project meetings; collecting and analyzing project statistical data; contributing to staff development activities; maintaining websites; drafting project reports; and any other duties assigned by the Head of Department.

The appointment will be for a period of 7 months for the position of Senior Research Assistant and 10 months for the position of Research Assistant.

Applicants applying for Senior Research Assistant should obtain a master’s degree or above in the field of education or a related discipline and those applying for Research Assistant should obtain a bachelor’s degree, preferably in the field of education or a related discipline. He/She should possess good command of spoken and written English and Chinese; familiarity with social science research methods; strong organizational skills; proficiency in office software and web design tools.

Salary will be commensurate with the qualifications and experience. Fringe benefits include
leave and outpatient medical benefits.

Application forms can be obtained from (a) http://www.ied.edu.hk/hro/applyfor.htm; (b) the Human Resources Office, 3/F, Administration Building, The Hong Kong Institute of Education, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong; or (c) Town Centre, Level 2, The Long Beach, 8 Hoi Fai Road, Tai Kok Tsui, Kowloon, Hong Kong. The completed application form, together with full curriculum vitae, should be sent to the Human Resources Office by email to hro@ied.edu.hk or by fax to (852) 2948 6005 or by post on or before 20 March 2010. Please quote the reference number of the position in the application and mark “Strictly Confidential – Job Application” on the envelope.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted.

Further information about the Institute is available at http://www.ied.edu.hk

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