Research Assistant (Ref: RA/ARC/0310)
Assessment Research Centre

The appointee will be responsible for collecting, processing, and analyzing research data; and performing other research related administrative duties as assigned. Appointment will be for a period of 12 months with a possibility of renewal subject to mutual agreement.

Applicants should possess a recognized degree in Psychology or a relevant subject discipline; Grade C (Level 3) or above in Chinese and English (Syllabus B) in the Hong Kong Certificate of Education Examination; and literacy in computer applications including SPSS, Word, Excel and Chinese word processing. He/She should be able to work independently with good planning, organizational and interpersonal skills. Immediate availability is preferred.

Salary will be commensurate with the qualifications and experience of the appointee. Fringe benefits include leave and outpatient medical benefits.

Application forms can be obtained from (a) http://www.ied.edu.hk/hro/applyfor.htm; (b) the Human Resources Office, 3/F, Administration Building, The Hong Kong Institute of Education, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong; or (c) Town Centre, Level 2, The Long Beach, 8 Hoi Fai Road, Tai Kok Tsui, Kowloon, Hong Kong. The completed application form, together with full curriculum vitae, should be sent to the Human Resources Office by email to hro@ied.edu.hk or by fax to (852) 2948 6005 or by post on or before 20 March 2010. Please quote the reference number of the position in the application and mark “Strictly Confidential – Job Application” on the envelope.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted.

Further information about the Institute is available at http://www.ied.edu.hk

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