

THE EDUCATION UNIVERSITY OF HONG KONG

Human Resources Office

WRITTEN ASSIGNMENT GUIDE

Objective

To assess the candidate's writing ability and logical thinking process.

Task 1

The task is to write up a proposal in 30 minutes on the following topic:

Being one of the International Tutors of the Education University of Hong Kong, please write a proposal to your supervisor of the Centre for Language in Education outlining the details of a workshop on English communication skills which could help strengthen the discussion and presentation skills of the students. The target students would be university level students with intermediate English proficiency.

Task 2 (no time limit)

Being one of the International Tutors who is coming to reside at our student hall, please write a two-page hall-based event proposal to the Student Affairs Office on enhancement of cultural awareness and facilitation of cultural exchanges among local and non-local students in one of EdUHK residential halls. The target number of participants is thirty.

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PLAGIARISM DECLARATION SHEET

Name of Candidate: _____

PLAGIARISM is the presentation by a candidate of a written test or a piece of work which has in fact been copied in whole or in part from the work of another person or from any other source (e.g. published books or periodicals or material from Internet sites), without due acknowledgement in the text.

DECLARATION:

I declare that all work submitted for assessment in this subject will be my own work and does not involve plagiarism.

Signed: _____

Date: _____